



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	SOURASHTRA COLLEGE (AUTONOMOUS) , MADURAI - 625 004
• Name of the Head of the institution	Dr .K .R .SRINIVASAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	8754208885
• Alternate phone No.	8754209994
• Mobile No. (Principal)	9842185017
• Registered e-mail ID (Principal)	soucollege@gmail.com
• Address	VILACHERY MAIN ROAD, PASUMALAI (P.O)
• City/Town	MADURAI
• State/UT	TAMIL NADU
• Pin Code	625 004
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	20/09/2011
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr .V .K .VIJAYAKUMAR				
• Phone No.	8754209994				
• Mobile No:	9894981839				
• IQAC e-mail ID	iqacsoucollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.sourashtracollege.com/IQAC_Report.aspx">http://www.sourashtracollege.com/IQAC_Report.aspx</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.sourashtracollege.com/Handbook%202023%20-%202024-2.pdf">http://www.sourashtracollege.com/Handbook%202023%20-%202024-2.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.05	2006	17/10/2006	16/10/2011
Cycle 2	B	2.58	2013	23/03/2013	22/03/2018
Cycle 3	B+	2.74	2019	28/03/2019	27/03/2024
<b>6.Date of Establishment of IQAC</b>			01/11/2006		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	7	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>The IQAC has incorporated certificate courses, internships, and project-based learning in all courses to align with current industry standards and educational best practices.</li> </ul>		
<ul style="list-style-type: none"> <li>With the suggestion of IQAC, the management developed a mini conference hall with a capacity of 120. Commenced construction of an air-conditioned conference hall on the first floor of the Golden Jubilee Building with a seating capacity of 300, and initiated a new MBA-MCA block project. Additionally, they established an herbal garden and sapling center to maintain a clean and green campus.</li> </ul>		
<ul style="list-style-type: none"> <li>The IQAC suggested the Research and Development Cell (RDC) conduct various programs to accelerate research activities, procured plagiarism detection software to uphold research standards, and encouraged research activities through seed money.</li> </ul>		
<ul style="list-style-type: none"> <li>Under the direction of IQAC, the college has strengthened student support services, including counseling, career guidance, and placement assistance, to promote overall student development and success.</li> </ul>		
<ul style="list-style-type: none"> <li>As per the IQAC planning, various departments of the college conducted seminars, workshops, and conferences to enhance academic engagement and knowledge sharing.</li> </ul>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		

Plan of Action	Achievements/Outcomes
To conduct Student Induction Program for the first year Under Graduate Students in the first week of July	Conducted 'Student Induction Program' from 03.07.2023 to 07.07.2023
To conduct Faculty Development Programme for faculty members to enhance their teaching skills and stay abreast of the latest educational technologies.	Conducted a one day- FDP on Transformational Technology in Teaching on 15-07-2023.
To provide comfortable and peaceful infrastructure for learning and green and clean environment.	Developed new facilities such as a Mini Conference Hall, Guest Room A/C, established an herbal garden and sapling center.
To promote academic interactions by organizing seminars/Special Lectures/ workshops/ Conferences in various departments.	A total of 26 seminars/workshops/ special Lectures and conferences were conducted by various departments during session 2023-24.
To enhance skills of students by conducting the Value - Added/Certificate Courses	A total of 34 Value - Added/Certificate Courses were conducted by various departments during session 2023-24 such as , Department of Chemistry conducted a Value - Added Course on "House Hold Products Preparation" from 03-01-2024 to 23-02-2024. ,Department of Chemistry conducted a Certificate Course on Paper and Pulp Technology from 01-03-2024 to 12-04-2024, Department of Mathematics, conducted a Certificate Course on
To promote research requested the management to provide SEED MONEY to the teachers.	The IQAC suggested the Research and Development Cell (RDC) conduct various programs to accelerate research activities, procured plagiarism detection software to uphold research standards and the management provided the SEED MONEY to the

	<p>following teachers - 1. Dr.K.R.Lakshmi, 2. Dr.S.Bhuvanewari, 3. Dr.K.Kavitha, 4. Dr.R.R.Vishnupriya and 5. Dr.T. Thanga Pandi Murugan. Rs.25,000/- each is allotted to do Minor Research Project.</p>
<p>To request the Department of Business Administration (BBA) to give CONSULTANCY SERVICES to some organisations.</p>	<p>Department of Business Administration provided the CONSULTANCY SERVICES to the following organisations- 1. Metalberg Building Systems, Chennai, 2. Krishna Steel Works, Madurai and 3. India Media House, Maduari.</p>
<p>To request Rotaract Club to apply Bharatiya Bhasha Samiti, Ministry of Education, Govt. of India, to get fund for organising a lecture on "Jagad Guru Shri Chankaracharya".</p>	<p>Rotaract Club organized Lecture in association with Bharatiya Bhasha Samiti (Ministry of Education, Govt. of India) on 19.03.2024 on "Jagad Guru Shri Chankaracharya" and received the fund of Rs. 50,000/-.</p>
<p>To organise Student/ Faculty Exchange Programme under MoU with other institutions for academic collaboration.</p>	<p>1. Department of Hindi organised a workshop on Importance of Hindi Language on 14-09-2023 under MoU with AYYA NADAR JANAKI AMMAL COLLEGE. 2. Department of Tamil organised Student/ Faculty Exchange Programme under MoU on 10-01-2024, 3. Faculty Exchange Programme by Dr.V.K.Vijayakumar, Head &amp; Associate Professor, Sourashtra College, Madurai on "Software Project Management" under the MOU at Vivekananda College, Tiruvedagam on 03-02-2024 4. A Series of Lectures for Five Days on Gandhi -MoU with Institute of Gandhian Studies and Research, Gandhi Memorial Museum, Madurai from 19-02-2024 to 23-02-2024</p>

<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td><b>Staff Council</b></td> <td><b>19/09/2024</b></td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	<b>Staff Council</b>	<b>19/09/2024</b>
Name of the statutory body	Date of meeting(s)				
<b>Staff Council</b>	<b>19/09/2024</b>				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td><b>2022-2023</b></td> <td><b>04/04/2024</b></td> </tr> </tbody> </table>		Year	Date of Submission	<b>2022-2023</b>	<b>04/04/2024</b>
Year	Date of Submission				
<b>2022-2023</b>	<b>04/04/2024</b>				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>Choice Based Credit System with Outcome Based Education is adopted in the curriculum for transforming the institution into a holistic multidisciplinary. Languages like Tamil, English, Hindi and Sanskrit is imparted under Part I and II. Non-Major Electives are offered to all programmes for interdisciplinary knowledge transmission. A mandatory course on Extension Activity is provided to all UG programme students towards the areas of community engagement and service. Values based courses such as Value Education and Environmental Studies is offered towards attainment of a holistic and multidisciplinary education. Planning of multiple entry and exists will be done on implementation of NEP in the State by the Government of Tamil Nadu. Certificate courses are offered to all second year UG students in the even semester.</p>					
<b>16. Academic bank of credits (ABC):</b>					
<p>The Institution seeks directions from the affiliating University to implement ABC. However, the College enrolled with University Management Information System (UMIS) of Government of Tamil Nadu which serves as a centralized platform for storing student information in higher education. The Nodal Officer encourages students to register with it. Further, Faculty Development Programme (FDP) has been conducted to design own curriculum and pedagogical approaches in accordance with NEP and faculties are</p>					

encouraged to participate.

### 17.Skill development:

Soft Skill and Online General Knowledge course is incorporated as a Self Study Course in UG Programme. In the curriculum of all UG Programmes, six skill based courses are introduced. The College has introduced Value Added Courses to nurture Skill Development among students. Students are also given Hands-on-Training in Jewellery Making, Aari Work, Phenyl preparation and Soap preparation. Projects and Internship is offered to the students. Soft Skill Training is offered to all final year students at free of cost through SGBS Unnati Foundation, Bengaluru.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For integration of Indian Knowledge System, languages like Tamil, Hindi and Sanskrit is taught under Part-I with its culture. Folk Dance, Classical Song, Drama from Indian Epics is performed during cultural event. Students are encouraged to enroll in SWAYAM portal for on-line courses and it is decided to add extra credits for those students who have successfully completed the course.

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education was implemented from the Academic Year 2021-22 and syllabus were redesigned to attain the learning outcomes. Course outcome and level of attainment (K-level) is mapped as per Blooms's Taxonomy.

### 20.Distance education/online education:

Students are motivated to enrol in SWAYAM and MOOC Portals. Online classes and meetings are conducted through Google Classroom and Google Meet during holidays. Webinars are conducted by various departments through on-line platforms.

## Extended Profile

### 1.Programme

1.1

34

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**2.1 **1866**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 **519**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 **3285**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**3.1 **1019**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 **124**

Number of full-time teachers during the year:



## Extended Profile

### 1. Programme

1.1	<b>34</b>
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1	<b>1866</b>
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	<b>519</b>
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	<b>3285</b>
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1	<b>1019</b>
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	124
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	124
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	971
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	84
Total number of Classrooms and Seminar halls	
4.3	415
Total number of computers on campus for academic purposes	
4.4	322.81
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Sourashtra College, an autonomous institution affiliated to Madurai Kamaraj University, ensures the curriculum meets local, regional, national, and global development needs. The Choice Based Credit System (CBCS) was introduced in 2008, and Outcome Based Education (OBE) was implemented from 2021-22. The curriculum includes Programme Objectives (POs), Programme Specific Objectives (PSOs), Course Outcomes (COs), and Programme Educational

Objectives (PEOs). The college offers 20 UG programs, 5 PG programs, 2 professional programs (MBA, MCA), and 3 Ph.D. programs. The syllabi are revised every three years based on educational trends, with the Dean of Academic Affairs and Heads of Departments overseeing curriculum development.

For local and regional development, Tamil Literature is offered to students in various UG programs, and participation in NSS, NCC, and other activities under Part-V Extension is mandatory to develop life skills. For National development, Hindi, Sanskrit, Indian Constitution, Income Tax Law, Banking Law, and Tourism Management are part of the curriculum. To address global needs, Part-II General English is introduced for all UG students to make them to understand the grammatical composition which help them to communicate fluently and write without errors, and courses like IoT, Python, and Cell Biology are introduced in science programs. New programmes B.Sc.Computer Science(Artificial Intelligence), B.Sc.Computer Science (Cloud computing and Cyber security) are introduced.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-1/1.1.1%202.PO.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-1/1.1.1%202.PO.pdf</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

18

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

756

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

215

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college curriculum promotes entrepreneurial skills and global competencies through a structured approach, divided into Parts I, II, III, IV, and V. Cross-cutting issues such as human values, gender equality, and professional ethics are integrated into Parts I to III, while Part IV focuses on Environment and Sustainability, and the Non-Major Elective (NME) emphasizes sustainable development and the NEP. The curriculum promotes knowledge acquisition alongside women's empowerment, professional ethics, value education, and environmental sustainability.

A mandatory Value Education course and the Gandhian Thought Certificate course for first-year UG students strengthen human, social, and ethical values. Students also study Thirukkural, Nattupura Villayattukkal, Silappathikaram, and Pennurrimai under Part I. Courses like Entrepreneurship, Accountancy, Business Communication, Ethics, and Corporate Social Responsibility are compulsory for Commerce and Business Administration students to enhance professional ethics.

The college supports gender equality in academics, sports, and co-curricular activities. The Women Empowerment Cell organizes seminars on gender equity and addresses issues like legal rights, workplace harassment, and adolescence. Environmental awareness is fostered through the mandatory Environmental Studies course and activities like plantation drives and cleanliness campaigns organized by NSS and NCC units, encouraging students to take responsibility for environmental protection.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

34

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****1442**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****393**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://www.sourashtracollege.com/Pdf/Feedback%20Analysis%20Result%202023-2024.pdf">http://www.sourashtracollege.com/Pdf/Feedback%20Analysis%20Result%202023-2024.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
-------------------------------------------------------------------------------	---------------------------------------------------------------------------------------

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-1/1.4.2.%20Action%20Taken%20Repor%20ts.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-1/1.4.2.%20Action%20Taken%20Repor%20ts.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

637

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

637

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Student Induction Programme (SIP) is conducted for the First Year and Bridge Course is conducted to have a smooth transition from school life to college life. In addition, the assessment of the learning levels of the students is done by the teachers in the

classrooms during lectures and through conducting class tests, assignments, quiz, and seminars. On the basis of this, the students are identified and classified into two categories, viz. Slow Learners and Advanced Learners.

#### Special programmes for Slow Learners

- Conduct of Remedial Classes beyond the regular class hours
- Provision simplified study materials of Reading Materials and Books
- Motivation and counselling through mentors & through student's academic peers
- Programmes to develop their skills, aptitude and soft skills.
- Provision of Question Bank and Model Question Papers
- Encouraged to participate in academic, co-curricular and club activities.
- Writing Practices to eliminate the fear concepts

#### Special programmes for Advanced Learners

- Self-Study materials and self-learning courses
- On-line Courses in MOOCs-NPTEL, Coursera, Udemmy for extra credits.
- Internship Programmes and projects
- Giving Coaching for Competitive Examinations like TNPSC, SSC.,etc.
- Encouragement to students to appear for SET/NET/CSIR exams by the Commerce,English, and Mathematics Departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/AQAR.aspx">http://www.sourashtracollege.com/AQAR.aspx</a>



**2.2.2 - Student – Teacher (full-time) ratio**

Year	Number of Students	Number of Teachers
19/06/2023	1866	124

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

To enhance the learning experience, the college adopts various student centric methods which are listed below:

**Experiential Learning:** The Undergraduate science courses are given more practical exposure on hands-on training in laboratories to gain experimental knowledge. The cognitive levels of the students are enriched through field trips, industrial visits, internships, outreach programmes and staff students exchange programmes are organized.

**Participative Learning:** Students are trained to participate in Case Studies, Role Play, Seminars, Conferences, Group Discussion, Debates, Quiz, Workshops, Hands-on Training, Peer Teaching, Participating in Curricular and Co-curricular Competitions held in our college as well as in other Institutions . The NCC, NSS, YRC, RRC, CCC , Women Development Cell, World University Service (WUS) and Consumer Citizen Club (CCC)and Electoral Club of the College has also initiated various welfare activities like Blood Donation Camp, Health Camp, Swachh Bharat Abhiyan, Awareness programmes, Tree Plantation, Cleanliness Drives, and Cycle Rally.

**Problem Solving Methodology:** Problem solving methodology is followed through following activities like - Brain Storming - Case Study Analysis, Creative Problem Solving, Budget Analysis, Program Writing, Execution and Debugging etc., Root to Fruit - Cause and Effect Analysis, Social Surveys, Troubleshooting Assignments, Research Projects, Research Findings etc., and Think, Act and Lead - Mind Mapping, Group Debate, Public Speaking, Event Organizing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://www.sourashtracollege.com/AQAR.aspx">http://www.sourashtracollege.com/AQAR.aspx</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The College has provided ICT-enabled tools for effective teaching and learning. Online Platforms used are Google Meet, Zoom, Microsoft Teams, providing accessibility through online medium education and improving the quality of teaching, especially in remote areas.

#### Other ICT Provisions:

The Interactive Smart Boards , Audio-Visual Aids ,Lecture Capturing System in the Institution assists the teachers in creating and publishing the e- lessons in the Social Media. The Audio Visual Centre provides an environment for listening to Online and real time tutorials .Online Examinations for offered for soft skill papers. Teachers use the applications like OBS, Filmora, YouTube, WhatsApp, and Google Forms for sharing information to the students. The Blended Mode of Learning through Google Apps, Online Tutorials, Slide Share, Blogs, Online Quizzes, Websites, support the process of teaching-learning effectively. Further, the College provides access to e-resources through subscriptions to NLIST (INFLIBNET) and open access resources like National Digital Library (NDL), OPAC, SWAYAM, National Knowledge Network, NPTEL, Talks to Teachers, Virtual Labs, FOSSEE, NCERT text books, Open Knowledge Repository of World bank, e-Shodh Sindhu, etc. To obtain more knowledge on ICT-enabled tools, teachers are permitted to attend orientation and faculty development programmes related to Digital learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://www.sourashtracollege.com/AQAR.aspx">http://www.sourashtracollege.com/AQAR.aspx</a>
Upload any additional information	<a href="#">View File</a>

**2.3.3 - Ratio of students to mentor for academic and other related issues****2.3.3.1 - Number of mentors**

124

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

**2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution**

Academic calendar provides the total effective working days available in a given semester. The Academic Calendar is prepared by the IQAC and Handbook is prepared by the Handbook Committee pre-plans the schedules and events for the upcoming academic year.

**It contains**

- the list of working days, holidays, dates of Continuous Internal Assessment (CIA), important national events to be organized
- programmes offered, list of courses and the fees structure, scholarships, code of conduct, awards and medals.
- list of teaching and non-teaching staff members and their additional responsibilities.
- Association activities for various Departments, Celebration of significant days, and conduct of Extension and Outreach Programmes.

The General Time Table is drafted by the Time Table Committee which fixes the specific hours for the Common Courses like Part-I, Part-II, NME, and Practical Courses. Department wise Time Table is generated based on it.

**Lesson Plan**

Adherence to the Lesson Plan is ensured by the Heads of the Departments and every course Teacher prepares the Lesson Plan for their respective Courses. Meetings are conducted periodically and discussion is made on syllabus coverage, nature of question paper, students' performance, attendance, follow-up actions and the proceedings of the meetings are reported to the IQAC.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full-time teachers against sanctioned posts during the year</b>	
<b>124</b>	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year</b>	
<b>76</b>	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)</b>	
<b>1494</b>	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

16

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

97

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

**IT Tools:** The software "ELIFA" is used for the maintenance of Students Data and High speed Internet broadband Optic Fiber cabled intra-net connectivity in the COE office

**DATA HANDLING MODULES**

**PRE-EXAMINATION MODULE Functions:** Mapping Core, Elective Courses, and Non-Major Electives Internal mark entering, generation of Hall Tickets, Time Table for Summative Examinations, Tracking students' attendance for generating Hall Tickets, Allotment of Examination Halls and Seats for Summative Examinations

**IT ADMINISTRATION**

**ACCOUNTS MODULE:** Accounts Module maintains financial related

matters such as remuneration, fee collection, fee submission to University, all payments, Income and Expenditure Statements and Balance Sheets.

**MASTER MODULE :**The software defines Course, nature of the course, Department, faculty, academic year, financial year, batch and regulation to conduct the exams successfully.

**EXAMINATION PROCEDURE:** Examinations are conducted on two modules - Written and Computer Based Examinations for self study course "GENERAL KNOWLEDGE". Computer - based exams are conducted at 8 Computer Labs with 380 Computers for students usage. Every student gets randomly shuffled questions with shuffled options for answering.

#### POST-EXAMINATION MODULE

Consolidation of CIA and Summative Examination Marks in the form of Result Galley, preparation of Mark Statements, Publication of Summative Examination Results on the website, Generation of Mark Statements and Rank Certificates.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/AQAR.aspx">http://www.sourashtracollege.com/AQAR.aspx</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institution has implemented OBE for all UG and PG Programmes from the academic year 2021-2022. The Dean of academic affairs directs all the departments to prepare the POs, PSOs and COs for the syllabi and the Outcomes and the Syllabi are finalized with the experts of Board of Studies . Distinct POs ,PSOs and Programme Educational Objectives (PEOs) are framed for UG and PG Programmes based on the Graduate Attributes suggested by the UGC. The level of relevance between COs and PSOs are provided as Course Articulation Matrix (CAM) and these are integrated into assessment process based on the Bloom's Taxonomy. The UG Syllabus and the questions are framed from K1 to K3 level, and the PG Syllabus and the questions are framed from K1 to K5 levels. The Curriculum along with the POs, PSOs and COs are published in the

Institutional Website to give a comprehensive outlook on OBE.

**Evaluation:** The marks allocated for assessment of the theory courses is 25 for Continuous Internal Assessment (CIA) and 75 for Summative Examinations. Two Internal Tests for UG and Three for PG, Assignments, Seminars or Quiz at various knowledge levels are administered to cover the COs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-2/2.6.1/2.6.1%20-%20Cos%20for%20a1l%20courses.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-2/2.6.1/2.6.1%20-%20Cos%20for%20a1l%20courses.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institution has adopted student-centric teaching, learning, and evaluation through Outcome-Based Education (OBE) for all UG and PG programmes from the academic year 2023-2024. Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are framed based on the Institution's Vision, Mission, and UGC's Graduate Attributes. The syllabi and outcomes are finalized by the Board of Studies and approved by the Academic Council. The COs align with PSOs and are mapped through the Course Articulation Matrix (CAM) using Bloom's Taxonomy.

The curriculum, POs, PSOs, and COs are disseminated via the Institutional Website and explained during the Student Induction Programme. Assessment integrates Continuous Internal Assessment (CIA) and Summative Examinations. Internal Tests (two for UG, three for PG), assignments, and quizzes assess COs, while question papers are designed at K1-K3 cognitive levels. Marks are allocated as 25% for CIA and 75% for Summative Examinations. Feedback from students on COs and curricula aids in evaluation. The attainment of COs and POs is demonstrated through CIA and Summative Examination results, enabling continuous improvement and alignment with academic goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-2/2.6.2/PO%20and%20CO_compressed.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-2/2.6.2/PO%20and%20CO_compressed.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

494

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-2/2.6.3/annual%20report%2023-24.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-2/2.6.3/annual%20report%2023-24.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.sourashtracollege.com/Pdf/Feedback%20Analysis%20Result%202023-2024.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Our Institution has three Research centres in the disciplines English, Commerce and Business Administration. The Research Centers are well equipped with the necessary facilities for conducting on-campus research. Faculty members are encouraged to



seek funding from various funding agency and do research. Full-time and part-time research scholars arework in various research centers, are supervised by our college teaching faculty members. Research Advisory committee has been approved by Madurai Kamaraj University to oversee the impact of research and consultation, ensuring that research consultancy ethics, professional ethics and plagiarism checks on research articles. Research and Development Cell (RDC) was constituted. It comprises the Principal, the Director, Dean for Research, coordinators with members. The RDC encourages teaching faculty members and students to do the research. Teaching faculty members are given the freedom to follow their own research interests and are guided on how to secure funds from various funding agencies and industries. In addition, for the promotion of research, the College Management provides Seed Money to the deserving teachers for carrying out Minor Research Projects and provides financial support for the conduct of seminars, conferences and Faculty Development Programmes.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://www.sourashtracollege.com/ResearchPromotionPolicy.aspx">http://www.sourashtracollege.com/ResearchPromotionPolicy.aspx</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1.25

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/AQAR-seed%20money%20details-2023-24_organized.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/AQAR-seed%20money%20details-2023-24_organized.pdf</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

20

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/AQAR-seed%20money%20details-2023-24_organized.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/AQAR-seed%20money%20details-2023-24_organized.pdf</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Our college provides an environment conducive for innovation. Various departments organize workshops, seminars, webinars and

guest lectures to create awareness among students on latest technology to promote innovative ideas at the national and international levels. . The research guides of the research centers support research activities through their research scholars in Commerce, Business Administration and English. Teaching faculty and research scholars encourage publishing research articles in UGC-CARE LIST journals as well as peer-reviewed journals with impact factor. Institution has created an ecosystem for innovations and transfer of knowledge supported by dedicated Centres for Research, Entrepreneurship, Community Orientation, Incubation Centre and different cells like Research and Development Cell (RDC), Intellectual Property Rights (IPR) Cell, Innovation Cell, etc. To encourage these researchers, the institute is providing a Seed Money of Rs. 25, 000 per researcher every year. This initiative by the Management is an evidence for the creation and transfer of knowledge. Teaching faculty members are encouraged to attend refresher courses, orientation programs, conferences, seminars and workshops. In addition, we have signed MoUs with various academic and industrial institutes for the creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/Skill-23-24-I.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/Skill-23-24-I.pdf</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

54

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the**

**A. All of the above**

**following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="http://www.sourashtracollege.com/Header_Research.aspx">http://www.sourashtracollege.com/Header_Research.aspx</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

42

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/3.4.4_ISBN_merged_25.12.24.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-3/3.4.4_ISBN_merged_25.12.24.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

167

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

15

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.05

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities aim to foster a symbiotic relationship between the institution and the community, ensuring that the benefits of academic resources reach underprivileged, marginalized, and rural sections of society. Extension activities also serve to promote social responsibility and awareness among students, thereby facilitating holistic education.

These activities can encompass a broad range of areas, including community service, outreach programs, health and wellness campaigns, environmental sustainability, adult education, and skill development programs. Institutions are encouraged to

actively engage with local communities, governmental bodies, NGOs, and other stakeholders to address local challenges such as poverty, illiteracy, and environmental degradation.

The impact of these activities is not only assessed in terms of the direct benefit to the community but also in how they enhance the overall educational experience of students by giving them real-world exposure and opportunities to apply their academic knowledge in practical, socially relevant settings. Extension activities undertaken by various units of the college are an essential part of Institutional Values and Best Practices, which ensures an institution's contribution to society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AOAR/Creteria-3/3.6.1/Extension%20activities-23-24.pdf">http://www.sourashtracollege.com/PDF/AOAR/Creteria-3/3.6.1/Extension%20activities-23-24.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

47

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



<b>3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year</b>	
6625	
File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
195	
File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)</b>	
19	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
The institution emphasizes the importance of its physical infrastructure to enhance education through advanced technology.	

The College has 80 spacious classrooms, including 21 ICT-enabled rooms equipped with projectors for audio-visual teaching. Additionally, it has well equipped laboratories for each Science program, such as Physics, Chemistry, Botany, and Bio-chemistry, along with two Microbiology labs, enhancing practical skills and critical thinking of students. There are 8 computer labs equipped with modern i3 computers, supporting innovative learning. There are 380 computers available for student use across the campus. Additionally, an air-conditioned English Language Lab is available to enhance students' listening, reading, speaking, and writing skills.

Air-conditioned classrooms for M.B.A. and M.C.A. students. All computer labs are facilitated with AC and projectors. The institution has one open auditorium and four auditoriums fully equipped with audio-visual systems. The Learning Management System (LMS) available in the library offers e-books, e-journals, and databases. Access to the Online Public Access Catalogue (OPAC) has enhanced the book lending possibilities of the Library. Additionally, the Library provides e-resources via NLIST, and offers links to various open access resources, including the National Digital Library and SWAYAM, National Knowledge Network, NPTEL, Talks to Teachers, Virtual Labs, FOSSEE, Open Knowledge Repository like World Bank, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/naac/naac_2024/4_1_1.html">http://www.sourashtracollege.com/naac/naac_2024/4_1_1.html</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College offers comprehensive facilities for both indoor and outdoor sports, including Table Tennis, Basketball, Football, and more, with a spacious ground for a 200-meter track. The Basketball Court and a modern Fitness Centre were funded by the UGC Sports

grant of 250 lakhs, enhancing the sports infrastructure. Additionally, an auditorium serves as a venue for student performances, educational seminars, and workshops, promoting talent and knowledge.

#### Facilities for Cultural Activities:

1. The college has four auditoriums namely New Auditorium (750 seating capacity), Silver Jubilee Hall (300 seating capacity) and Open Auditorium at Science Block (300 seating capacity) and one mini conference hall with 120 seating capacity.
2. The institution has fixed LCD player at Silver Jubilee Hall, New Auditorium and Mini conference hall.
3. The college has enough sound system, microphones and amplifier.

#### Facilities for Gymnasium:

1. The gym has manual and motorized Treadmill, Elliptical trainer, Bikes, Multi-gym equipments, Massage chairs and manual fitness accessories.

#### Facilities for Yoga:

1. Yoga classes are regularly conducted in Fitness center, Silver Jubilee Hall and Classroom in MCA Block.

Additionally, facilities for cultural and sports activities, yoga centers, gymnasiums, and auditoriums are equally crucial for a holistic educational experience.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/naac/naac_2024/4_1_1.html">http://www.sourashtracollege.com/naac/naac_2024/4_1_1.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

165.39

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College General Library is fully automated with ROVAN software, utilizing an Integrated Library Management System (ILMS) that allows students to borrow books using bar-coded ID cards. Barcode scanners have streamlined the issuing and returning of books, reducing the need for manual processing. The library houses an extensive collection of 63,849 books, alongside separate departmental libraries for specialized resources. It also offers Audio CDs, Braille Books, and software for differently-abled students. The Online Public Access Catalogue (OPAC) and N-LIST enhance access to digital resources, making it easier for students and researchers to find e-books, journals, and databases, thus improving the overall learning and research experience

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/naac/Pdf/4.2.1/4.2-2%20ROVAN%20Integrated%20Library%20Management%20System%20(ILMS).pdf">http://www.sourashtracollege.com/naac/Pdf/4.2.1/4.2-2%20ROVAN%20Integrated%20Library%20Management%20System%20(ILMS).pdf</a>

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**0.11**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**106**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college is equipped with Wi-Fi and three Fibernet connections providing internet speeds of up to 100 Mbps. Each department has a classroom with an LCD projector, and the auditorium and conference halls are fully IT-enabled. For security, there are 63 CCTV cameras across the campus. The IT facilities were last updated in November 2023. The college utilizes ROVAN, ELIFA, and TALLY software for automating various functions. The ELIFA software is used to manage students database in the administrative and COE office.

The College has AMC for office automation software like ELIFA and ROVAN. LCD projectors, printers, air conditioners, UPS, Inverters, and Solar panels which are maintained periodically through the seller's service team as per the AMC agreements. Further, a Register is maintained in the Principal's Office to record the need of maintenance of equipment's for immediate action.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/naac/Pdf/4.3.1/4.3.1-5-WiFi%20points,%20LAN%20facilities%20(switches%20used%20for%20networking)%20%20CCTV.pdf">http://www.sourashtracollege.com/naac/Pdf/4.3.1/4.3.1-5-WiFi%20points,%20LAN%20facilities%20(switches%20used%20for%20networking)%20%20CCTV.pdf</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1866	380

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

B. Any three of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/naac/Pdf/4.3.3/4.3.3-LCS%20.pdf">http://www.sourashtracollege.com/naac/Pdf/4.3.3/4.3.3-LCS%20.pdf</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

71.10

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.4.2 - There are established systems and procedures for maintaining and utilizing physical,**

academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Computer Labs and Science Labs have sufficient laboratory assistants. They are the responsible person for the maintenance of laboratories. They clean the apparatus every day and maintain the lab systematically. They clean the classrooms and laboratories every day and maintain their respective block with clean and hygiene. There are two regular Library Assistants and a supporting staff in the Library and they will maintain the stocks and keep the premises clean. The Library Assistants deal with the automation of the library. An agreement is made with ROVAN Software Systems to maintain the Library software periodically. The College Library preserves the valuable books and periodicals with steel racks and almirah and naphthalene balls. The Physical Education Department is continuously adding laurels to the College. With the financial assistance of UGC Grants, the Department of Physical Education has constructed a Basket Ball Court, and Fitness Centre with Science Backup which has latest gym equipments. They are properly maintained by the departmental assistant along with the Marker. The College has AMC for office automation software like ELIFA and ROVAN. LCD projectors, printers, air conditioners, UPS, Inverters, and Solar panels are maintained periodically through the seller's service team.

The Management has hired an Electrician and Plumber with two helpers for daily electrical and plumbing tasks. Renovations and termite control happen during vacations. Buses are well-maintained, and 63 CCTV cameras monitor campus activities. Various systems, including rainwater harvesting and drainage, are properly maintained. A gardener cares for the nursery and plants.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/naac/naac_2024/4_4_2.html">http://www.sourashtracollege.com/naac/naac_2024/4_4_2.html</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

451



File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

333

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-5/5.1.3%20Supporting%20Doc.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-5/5.1.3%20Supporting%20Doc.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

505

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	<b>A. All of the above</b>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

127

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

97

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

16

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

39

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Student Council comprises of student representatives from all programmes with the student convener Sri Savithri (I M.A(English)). The student representatives in each programme interact with their respective classmates and represent their collective suggestions.

Students get representation in academic bodies such as Board of Studies and Academic Council. In Board of Studies and Academic Council, the suggestions of the students on curriculum, evaluation process, additions / deletions of course content are discussed and due considerations are given to their suggestions. Feedbacks from the students are collected on the curriculum, teaching and evaluation process.

Students are given responsibilities in various committees viz., Department Associations, Organizing Committees of Seminars, Conferences and Workshops, to inculcate leadership qualities based on their capabilities. They are supervised and trained by the faculty.

Six units of NSS and one unit of NCC organise various student-oriented activities. The students in NCC, NSS, YRC, RRC along with their coordinators, conduct various awareness programmes and create responsibility in the minds of the students about different social, political, economic and environmental problems.

The Sports Committee comprises of student members, and recommends the purchase of sports articles and preparation of layout for intramural tournaments, and conducts zonal level and college level competitions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-5/5.3.2%20Supporting%20Doc.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-5/5.3.2%20Supporting%20Doc.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Sourashtra College Alumni Association (SCAAN) is a registered body of the alumni of Sourashtra College. Each department conducts alumni meet of the department on various days and interact with them and get their suggestions for the welfare of the college and students.

The Alumni of the college support in maintaining the green ecosystem of the college by organizing tree plantation programmes. As the alumni are in prestigious position in various fields, they contribute financially and non-financially not only to the respective departments but also to the college for the welfare of students.

To meet out the market requirements and trends of the job market, Board of Studies invites the alumni as one of the representatives for their suggestions in designing curriculum. Along with various cells and committees, the alumni association organizes various programmes for the welfare of the students.

Based on the suggestions given by the alumni, the Alumni Association of Sourashtra College was registered on 19.09.2023.

The SCAAN building constructed in the year 2012 with Alumni contribution is under construction with the first floor.

Frequently the alumni of the college are invited for various programmes, guest lectures and other activities for the welfare of the students and college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-5/5.4.1%20%205.4.2.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-5/5.4.1%20%205.4.2.pdf</a>

**5.4.2 - Alumni's financial contribution during the year**

**C. 5 Lakhs - 10 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Sourashtra College, a Linguistic Minority Institution affiliated with Madurai Kamaraj University, was established in 1967 through contributions from the Sourashtra community, is situated on 28.12 acres at the foothills of Pasumalai Hills, Madurai, the college provides an ideal academic environment, focusing on accessible higher education for economically deprived students.

The college offers Aided and Self-Financed programs, including AICTE-approved M.B.A. and M.C.A. courses. A strong research policy encourages scholarly activity while adhering to ethical standards. The Career Guidance Cell and Placement Cells assist students with higher studies, competitive exams, and employment.

The governance and leadership of the institution align with its vision and mission, as demonstrated through various practices. The college management fosters a positive relationship with students, faculty, and the community. Regular meetings are held to take necessary steps in formulating and implementing the institution's perspective plan. The management encourages teachers, students, non-teaching staff, alumni, and coordinators to share their ideas, opinions, and suggestions through appropriate channels. The management showing keen interest in introducing new programs like B.Sc Computer Science with AI and B.Sc Computer Science with Cloud computing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.1.1%20VISION-MISSION-INFRA.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.1.1%20VISION-MISSION-INFRA.pdf</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization

and participative management

Sourashtra College upholds participative management and quality assurance through a well-defined organizational structure. Institutional operations are overseen by the Secretary and Correspondent, along with the Principal, while Deans, Conveners, and Members manage key committees such as the Staff Council, Staff Club, Academic Committee, and Finance Committee. Administrative Assistants and Management Staff provide essential support for academic and administrative activities.

The practice of decentralization is integral to the institution's management. It is evident in policy decision-making, planning, administration, and office management. Various committees are formed, and responsibilities are distributed accordingly. Committee chairpersons and members report to the Principal and the Internal Quality Assurance Cell (IQAC) to ensure the effective planning and implementation of decisions.

The curriculum or program review process is conducted in collaboration with experienced subject matter experts who have developed or implemented similar educational initiatives. This process is further approved by the Board of Studies, ensuring its alignment with academic standards.

The Controller of Examinations oversees the examination process and ensures the timely publication of results, adhering to the Outcome-Based Education (OBE) framework. This comprehensive and interconnected structure, encompassing both Aided and Self-Financed streams, fosters a collaborative environment that supports the institution's smooth operation and holistic development.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/Handbook2023-2024-2.pdf">http://www.sourashtracollege.com/Handbook2023 - 2024-2.pdf</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Sourashtra College is dedicated to fostering a culture of excellence through effective strategies in academics, administration, research, and development. Emphasizing a participatory approach, the institution actively involves faculty and stakeholders in planning and implementation processes.

Efforts to create an eco-friendly and user-friendly campus include the installation of CCTV cameras for safety, provision of free Wi-Fi, and implementation of rainwater harvesting systems. The library has been automated with N-List services, and administrative processes have been streamlined using ELIFA software.

To enhance sustainability and campus aesthetics, new gardens have been developed, and an RO plant has been installed and is maintained regularly. Infrastructure upgrades include the construction of a new seminar hall near the main block, renovation of the SCAAN building and basketball court, and the addition of a new block near the ground. A fully equipped gym caters to both men and women, promoting fitness, while hostel facilities accommodate students from distant locations. Smart classrooms on every floor enrich the learning experience, and students are encouraged to enrol in NPTEL and Swayam courses.

The Research and Development Cell ensures high-quality research, and students are motivated to innovate and design projects. The library, operating on an open-access system, provides resources like the INFLIBNET N-List, OPAC, and model question banks.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.2.1%20NEW%20INFRASTRUCTURE.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.2.1%20NEW%20INFRASTRUCTURE.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

**Sourashtra College is governed by a dedicated Management**



Committee, led by the Secretary and Correspondent, with the Principal serving as the chief executive overseeing both administrative and academic leadership.

Strategic and academic decisions are managed by the Governing Body in collaboration with the Finance Committee, Academic Council, and Board of Studies. The Finance Committee focuses on financial planning, while Deans provide academic leadership within their respective domains. The Controller of Examinations, supported by Deputy and Assistant Controllers, ensures the integrity and smooth operation of the examination process. The NAAC and IQAC Coordinators oversee accreditation and internal quality assurance initiatives.

Curriculum development is guided by the Board of Studies, which comprises teachers, alumni, parents, and industry representatives. The Staff Council assists the Principal in administrative functions, while the Parent-Teacher Association (PTA) fosters communication among staff, students, and parents, hosting annual meetings to review student progress.

The administrative framework is supported by a team of Junior Assistants, Typists, Lab Assistants, and Record Clerks, with Library and Office Assistants addressing academic and operational needs. Campus security, maintenance, and upkeep are managed by dedicated personnel, including Watchmen, Sweepers, Gardeners, and Electricians.

This comprehensive governance structure ensures efficient management, academic excellence, and continuous improvement, driving the overall success of Sourashtra College.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://www.sourashtracollege.com/images/Organisationalstructure.pdf">http://www.sourashtracollege.com/images/Organisationalstructure.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/Header_Administrator.aspx">http://www.sourashtracollege.com/Header_Administrator.aspx</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance**

A. All of the above

## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Sourashtra College is actively implements diverse welfare schemes to support its teaching and non-teaching staff. Faculty members benefit from access to government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, and Medical Facilities. The institution also grants leave for international projects or conferences and supports professional development through Faculty Development Programmes (FDP) like Orientation Programmes, Refresher Courses, and short-term courses.

In its commitment to staff welfare, the college provides financial aid for the education of non-teaching staff's children, festival support including advances for domestic and non-teaching staff, and a Provident Fund for self-financed staff. Eligible staff members are entitled to paid maternity and paternity leave.

The campus is equipped with RO water facilities, clean sanitation, 24/7 security, dedicated maintenance staff, quality food services, Wi-Fi connectivity, CCTV surveillance, and a generator for uninterrupted power supply.

To address financial needs, a staff-managed mutual fund and thrift society, approved by the management, is available. The college also offers indoor games for staff relaxation and mental rejuvenation. Employment on compassionate grounds is provided to the family members of non-teaching staff in need. The institution provides financial support for staff exposure programs and tours, promoting professional growth and a positive work environment. Sourashtra College remains dedicated to ensuring the well-being

and development of its employees.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.3.1%20WELFARE%20MEASURES%20.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.3.1%20WELFARE%20MEASURES%20.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

30

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

Sourashtra College maintains a robust system of regular internal and external audits to ensure financial transparency and accountability. Audited financial statements are systematically presented at the annual general body meeting of the Sourashtra College Council. Upholding a commitment to transparency, the college follows an open and well-defined process for submitting accounts to the society.

#### Internal Audit:

The internal audit is conducted quarterly by Mr. B.R. Chandrasekaran, a Chartered Accountant (Membership No: 020619). This comprehensive process involves verifying bills, payments, receipts, journals, vouchers, cash books, and ledger accounts. The auditor submits detailed reports to ensure meticulous financial oversight.

#### External Audit:

External audits are carried out by the Joint Director of Collegiate Education, Madurai Region, and further reviewed by a team from the Accountant General's Office in Chennai, Tamil Nadu. This multi-tiered approach reinforces the college's commitment to financial integrity and accountability.

#### Audit of Funds, Scholarships, and Donations:

Funds received from bodies such as NSS, RRC, YRC, WUS and other clubs are audited in compliance with government norms, with utilization certificates submitted for each fund. Scholarships awarded to SC/ST students and Donations from Philanthropists are accounted for and audited to ensure proper management. These rigorous audit practices highlight Sourashtra College's dedication

to responsible financial management and ethical governance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.4.1%20AUDIT%20REPORT.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.4.1%20AUDIT%20REPORT.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

21.97

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Sourashtra College is committed to transparency and integrity in financial management, ensuring accountability through a well-structured Campus Treasurer System. This system streamlines budget preparation, resource mobilization, expenditure monitoring, account maintenance, internal verification, and external audits. Adhering to stringent guidelines set by the college management, financial operations are regularly monitored to maintain high standards. This approach enables the institution to secure resources for new programs, research, infrastructure development, student welfare, and staff career advancements.

##### Mobilization of Funds:

The Finance Committee, chaired by the Principal, oversees fund mobilization. Sources include student fees (aided and self-financed streams), contributions from alumni, well-wishers, and philanthropists, government scholarships, funds from agencies like NSS, NCC, YRC, RRC, and WUS, management funds, and income from renting college infrastructure for exams. Neutralization of resources is also practiced for efficient utilization.

**Utilization of Funds:**

Funds are allocated to support innovative teaching practices, club activities, and initiatives by NSS, NCC, YRC, and RRC. Departments and associations utilize resources for seminars, Faculty Development Programs (FDPs), workshops, and conferences. Expenditures are certified by a Chartered Accountant, and utilization certificates are submitted to funding agencies, ensuring transparency. This strategic allocation supports diverse educational and developmental initiatives at Sourashtra College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AOAR/Creteria-6/6.4.3%20Mobilization%20of%20funds.pdf">http://www.sourashtracollege.com/PDF/AOAR/Creteria-6/6.4.3%20Mobilization%20of%20funds.pdf</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) at Sourashtra College plays a crucial role in fostering academic excellence, infrastructure development, and research activities. To promote academic quality, the IQAC has established a Research and Development Cell and adopted the Outcome-Based Education (OBE) pattern. It supports the Government of India's Digital Education initiatives by encouraging participation in NPTEL programs and providing e-content materials to students. Internship programs and industrial collaborations are organized to enhance placement opportunities, while ICT-enabled teaching methods, value-added courses, certificate courses and institutional networking through Memoranda of Understanding (MoUs) with other institutions further enrich the academic framework.

In infrastructure development, the IQAC has enhanced campus facilities with C.S.Ramachary Memorial Hall, six new gardens, campus-wide Wi-Fi, additional classrooms, and a mini conference hall. It has overseen the construction of a new block to meet growing academic needs and upgraded canteen facilities for the

benefit of students and staff.

In research, the IQAC has established a dedicated Research and Development Cell and formulated research policies to guide academic endeavors. Regular Research Council Meetings encourage collaboration and innovation. The IQAC also organizes programs to assist staff in project proposal creation and motivates them to publish research papers in UGC Care List journals, contributing to the institution's academic prominence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.5.1-Significance%20of%20IQAC-.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.5.1-Significance%20of%20IQAC-.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Internal Quality Assurance Cell (IQAC) at Sourashtra College employs a strategic approach to enhance the teaching-learning process and ensure continuous improvement. Regular meetings with department heads enable effective planning and execution of academic activities. Teaching plans are collected from faculty at the start of each academic year to ensure organized curriculum delivery. Student feedback on the syllabus and faculty performance is systematically analyzed for necessary improvements.

Recommendations are provided to the management for upgrading infrastructure and learning resources. Regular Board of Studies meetings are conducted in collaboration with the Dean for Academic Affairs to refine the curriculum, while the Staff Council is advised on academic matters to maintain a cohesive calendar.

The IQAC reinforces remedial classes and mentor-mentee systems, conducts professional skill development programs, and promotes ICT-enabled teaching. Collaborations with the library ensure e-resources are available on the institutional website.

Administrative processes are automated using ELIFA software. Infrastructure enhancements include Wi-Fi connectivity, CCTV installation, RO water plants, rainwater harvesting, and solar energy systems, alongside the purchase of new computers.

The faculty appraisal process involves feedback analysis,

performance score reports, and Principal-led reviews with constructive suggestions for professional growth. These initiatives underscore the IQAC's commitment to academic excellence and institutional advancement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.5.2-%20Teaching%20Learning%20Process.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-6/6.5.2-%20Teaching%20Learning%20Process.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://www.sourashtracollege.com/Pdf/Feedback%20Analysis%20Result%202023-2024.pdf">http://www.sourashtracollege.com/Pdf/Feedback%20Analysis%20Result%202023-2024.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sourashtra College is deeply committed to gender equity and actively engages in social responsibilities through various community activities. The institute promotes gender balance in



admissions, recruitment, administration, and academics. Female students are encouraged to join various committees at both department and institutional levels, fostering their involvement in co-curricular and extracurricular activities. Women faculty members are appointed as department heads and committee convenors, effectively carrying out their duties. The college conducts women entrepreneurship development programs to nurture entrepreneurial skills among female students. Celebrations like Pongal, Thiruvizhakku Pooja, Thirupavai, Vishnu sahasranamam parayanam etc are organized for girl students. Girls' waiting hall is equipped with necessary facilities on campus. Events raise awareness about gender equity, with initiatives like encouraging boys to participate in rangoli competitions. The institute celebrates International Women's Day with enthusiasm, sharing success stories of renowned women to inspire female students and help them realize their potential. Sourashtra College also organizes guest lectures to empower and support young minds in achieving their goals. The Women Empowerment Cell hosts various programs for female students, furthering their development and empowerment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.1.1-gender-equity.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.1.1-gender-equity.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Sourashtra College has implemented comprehensive waste management strategies focusing on the 3Rs: Reduce, Reuse, and Recycle. This**

approach minimizes waste generation, maximizes the reuse of items after proper segregation and cleaning, and sets aside recyclable materials for appropriate agencies. Solid waste management at the college handles both biodegradable and non-biodegradable waste. Non-biodegradable waste, such as plastic, and metal cans, is collected and disposed of properly. Biodegradable waste, including food scraps, vegetable peels, and leaves, is also collected and disposed of efficiently. The college has replaced single-use items like plastic cups and plates in the canteen with reusable steel glasses and plates. Liquid waste management involves disposing of wastewater from sanitary facilities into septic tanks located inside the campus. Additionally, water from RO plant is reused for gardening and washing purposes. Through these efforts, Sourashtra College not only manages waste effectively but also promotes environmental sustainability and awareness among students and staff.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

**1. Restricted entry of automobiles**

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### **7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres  
Disabled-friendly washrooms Signage**

**B. Any 3 of the above**

**including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Throughout the year, Sourashtra College celebrates a variety of important festivals and events. These include Independence Day, Ramanujan's birthday, Republic Day, International Yoga Day, NSS Day, National Blood Donation Day, National Warming Day, Gandhi Jayanti, and Pongal. These celebrations reflect the institution's commitment to fostering an inclusive environment that embraces cultural, regional, linguistic, communal, social, economic, and other diversities. By commemorating various national and international days, events, and festivals, Sourashtra College aims to promote tolerance and harmony among students, staff, and other stakeholders. These efforts underscore the institution's dedication to creating an environment where diversity is celebrated and respected and the inclusive spirit and harmonious atmosphere is created within the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sourashtra College ensures that students and employees are aware of their constitutional obligations regarding values, rights, duties, and responsibilities, fostering responsible citizenship. The institution provides a supportive, safe, and accessible learning environment to equip students with the knowledge, skills, and values needed for a balanced life and livelihood. These values are embedded in the college community through various cultural, traditional, and ethical programs that inspire students by involving prominent personalities. The college has organized multiple initiatives, such as plastic bans and Swachh Bharat campaigns, engaging students actively. Policies reflecting core values are established, and a code of conduct is enforced for both students and staff. The curriculum includes mandatory courses in value education and environmental studies to instil constitutional obligations in students. Over the past five years, the college has taken major initiatives, including guest lectures and workshops by eminent personalities, focusing on ethics, values, responsibilities, and environmental conservation. These efforts aim to create a well-rounded, responsible, and aware student community that provides a supportive, safe, and accessible learning environment to equip students with the knowledge, skills, and values needed for a balanced life and livelihood.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sourashtra College actively organizes and celebrates various national and international commemorative days, events, and festivals for the academic year 2023-2024. Annual celebrations include International Yoga Day, fostering wellness among students. Women faculty and female students participate in the Thiruvilakku Poojai, enhancing cultural appreciation. Independence Day, celebrated on August 15th, honors our freedom fighters and commemorates India's independence. Women entrepreneurship programs are conducted to support the development of girls. In February, National Deworming Day promotes student health. NSS Day is observed on September 24th to highlight the National Service Scheme's significance. The college hosts a National Blood Donation Camp annually to emphasize voluntary blood donation. Gandhi Jayanti is celebrated on October 2nd to honor Mahatma Gandhi. Competitions are held in memory of Mahakavi Bharathi, an esteemed writer and social reformer. The Pongal festival, featuring traditional kolams and rangolis, brings the student community together in celebration of South Indian culture. Republic Day is marked on January 26th to celebrate the adoption of the Indian Constitution. International Women's Day, celebrated on March 8th, focuses on women's rights. World Water Day, observed on March 22nd, raises awareness about the importance of freshwater and its sustainable management.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### BEST PRACTICE I

#### BUILDING SOCIAL VALUES THROUGH BLOOD DONATION CAMPAIGN

Organizing blood donation drives within education institution serves as a powerful community service and social responsibility. Such initiatives often create an ethos of solidarity, encouraging students and faculty to come together for a noble cause.

Organizing blood donation drives requires meticulous planning, adequate medical personnel and proper equipment.

Blood donation has a profound impact on healthcare systems worldwide. The success of blood donation drives is measured by the number of lives saved and improved through these efforts.

Lack of awareness brings misconceptions and can limit donor availability.

### BEST PRACTICE - II

#### FOSTERING RELATIONSHIP BETWEEN PARENTS AND TEACHERS THROUGH PARENT-TEACHER MEETINGS

Parent-teacher meetings are essential for maintaining a collaborative environment that supports student development. These meetings facilitate open communication about any academic or behavioural concerns.

Parent-teacher meetings offer personalised feedback about a student's progress. Parent- teacher meetings are conducted every semester for all batches of students to review their progress. This allows parents to personally attend to their child's growth.

Conducting Parent- teacher meeting finds certain problems like providing convenient time for parents, language difference can hinder effective communication. Using a well-known language can ensure all parents to fully participate in the meetings.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.2.1-BEST-PRACTICE.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.2.1-BEST-PRACTICE.pdf</a>
Any other relevant information	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.2.1-BEST-PRACTICE-RELEVANT-INFORMATION.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.2.1-BEST-PRACTICE-RELEVANT-INFORMATION.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college emphasizes both academic excellence and employability. It adopts innovative curriculum processes to offer a multidisciplinary and interdisciplinary educational approach under the Choice Based Credit System with Outcome-Based Education. Students must also participate in extension activities through the NSS, NCC, YRC, RRC, WUS, CCC and the like. Additionally, job-oriented courses like Soft Skills and General Knowledge are introduced under the Self Study Scheme for all UG programs.

The college has established an Institution Innovation Cell (IIC) to foster a culture of innovation in higher education. The college also has an IPR Cell to motivate students, scholars, and faculty to innovate and protect their ideas. This cell raises awareness about copyrights, trademarks, and patents through various programs, including guest lectures, seminars, workshops, and faculty development programs.

In 2022, the institution formed an Incubation Centre in collaboration with the Elysium Group of Companies, providing training in various fields and technology transfer.



The institution believes that the primary aim of higher education is to provide a platform for employment. The Placement Cell and Career Guidance Cell support this goal by offering free coaching for competitive exams like TNPSC, SET, NET, and TANCET for all UG and PG students. The college gives preference to qualified alumni during recruitment for teaching and non-teaching positions in both aided and self-financed programs. These comprehensive efforts contribute to the upliftment of Sourashtra minority students and socio-economically disadvantaged sections of society.

File Description	Documents
Appropriate link in the institutional website	<a href="http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.3.1-STITUTIONAL-DISTINCTIVENESS.pdf">http://www.sourashtracollege.com/PDF/AQAR/Creteria-7/7.3.1-STITUTIONAL-DISTINCTIVENESS.pdf</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To publish Monthly E-Magazines comprising of academic and extension activities organized by various departments, Clubs, Cells
- To generate revenue by giving consultancy services to various private organisations
- To provide seed money to teachers for doing research projects
- To engage Professor of Practice (POP) in our Institution
- To form equal opportunity cell(EOC) and Career Oriented Course cell (COC) for the benefit of the students
- IQAC requests the Management to construct new separate buildings for the MBA & MCA programmes as per the requirements given by AICTE
- Encouraging staff to conduct value-added courses and certificate courses for students
- Encouraging staff to take part and publish papers in the International journals/Conference
- To organize Conference / Seminar /Workshop / Symposia / FDP/ Webinar/etc., at the State/National/International level
- Promotion of Financial and knowledge contribution by alumni
- Organizing Faculty Development Programmes for Teaching staff
- Organizing Skill Development Programmes for NonTeaching staff